

Brad Coleman, Assessor of Property
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WILLIAMSON COUNTY
Administrative Office Complex
1320 West Main Street – Suite 300
Franklin, Tennessee 37064

Dear Property Owner:

The Williamson County Assessor of Property is collecting and analyzing information for the purposes of countywide reassessment. Income and expense information, along with comparable sale and replacement cost data will be used to make fair market value assessments of properties in Williamson County.

The accompanying survey, which has been designed for the analysis of income-producing properties, will be requested annually from commercial property owners. The information will be used to determine the ranges of operating characteristics and the investment criteria present in the marketplace for the aforementioned property type.

The income and expense information that is provided will be kept confidential by Williamson County in accordance with Section 67-5-402 of the Tennessee Tax Code Annotated.

All income and expense statements must be certified with the signature of the owner, an officer of the corporation, or the duly authorized agent of the owner.

This request for information is not limited to income and expenses but extends to all things that affect the value of the subject property including, but not limited to, physical condition, structural damage, lease terms, etc. Please describe these conditions and provide any supporting documentation deemed applicable.

Please submit the signed form, with any supporting documentation, to the Williamson County Property Assessor's office by April 15, 2012.

If you have any questions, or wish to discuss the survey form with a member of the assessment staff, please call the Williamson County Property Assessor's Office at (615) 790-5708.

Sincerely,

Brad Coleman
Assessor of Property

BC/dh
Enclosure